

- B. Assure that records showing the extent of services provided to Medicaid eligible individuals and reimbursed out of Medicaid funds are maintained for continuity of care and avoidance of unnecessary repetition, and that these records shall be subject at all times to inspection, review or audit by State personnel and other personnel duly authorized by the Department;
- C. Follow the accepted procedures for billing purposes as outlined in appropriate Medicaid Program manuals;
- D. Assure that medical and related care, including the following, is provided to eligible individuals:
  - 1) Diagnosis and evaluation
  - 2) Outpatient and inpatient treatment
  - 3) Nursing care
  - 4) Counseling and health support
  - 5) Appliances and medications as indicated
  - 6) Laboratory tests, including x-rays
- E. Determine current Medicaid eligibility by reviewing the Medicaid I.D. card and/or by calling the contractor/fiscal agent at the established toll-free number;
- F. Refer individuals, if indicated, to the local Social and Economic Services Office or Social Security Office, whichever is appropriate, for determination of Medicaid eligibility and/or needed support services.

The Medicaid Office will:

- A. Assure that program regulations and instructions, including detailed billing procedures, are issued to the CMS Program Office and SES Program Office for distribution to the District CMS Offices and local SES units;
- B. Serve as the liaison between the CMS Program Office and Office of Contract Management (ASCM) regarding computer involvement in the operation of the Medicaid Program;

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- C. Assure that the contractor/fiscal agent provides training, as needed, to the District CMS Offices on billing procedures;
- D. Assure that CMS District Offices are reimbursed for Medicaid covered medical and related services provided by CMS consultants to Medicaid eligible individuals, at the rate of the provider's usual and customary charge or the rate as established by the Department.

IV. The Social and Economic Services Program Office will:

- A. Assure that referrals are made by local SES units to District CMS Offices if indicated;
- B. Assure that eligible individuals are informed of the availability of collateral social services such as transportation, and that such services are provided or arranged for when requested;
- C. Assure that the recipient eligibility file is accurate and up-to-date;
- D. Take necessary steps to assure that eligible individuals have been issued a valid Medicaid I.D. card.

This agreement by and between the Medicaid Office, the Children's Medical Services Program Office, and the Social and Economic Services Program Office of the Department of Health and Rehabilitative Services, is effective when signed and shall continue in full force and effect until otherwise revised in writing and signed by all three parties upon written notice of at least thirty (30) days prior to proposed termination date. This agreement is to be reviewed jointly at least annually by all three offices. This agreement will terminate on September 30, 1980.

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SIGNATURES:

Walter B. Conwell  
Walter B. Conwell  
Program Administrator for  
Medicaid Office

8.30.79  
Date

[Signature]  
Steve A. Freedman  
Acting Program Staff Director for  
Children's Medical Services Program Office

9/4/79  
Date

[Signature]  
Mary Loepp  
Program Staff Director for  
Social and Economic Services Program Office

8.31.79  
Date

APPROVED BY:

[Signature]  
Phyllis Roe  
Assistant Secretary for  
Operations

9/15/79  
Date

[Signature]  
Abe Lavine  
Secretary for  
Program Planning and Development

9/17/79  
Date

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STATE OF FLORIDA  
DEPARTMENT OF HEALTH AND REHABILITATIVE SERVICES

AGREEMENT BETWEEN THE  
MEDICAL SERVICES OFFICE,  
SOCIAL AND ECONOMIC SERVICES PROGRAM OFFICE  
AND THE  
HEALTH PROGRAM OFFICE  
FOR TITLE V  
MATERNAL AND INFANT CARE, CHILDREN AND YOUTH, AND  
DENTAL CARE PROJECTS

The Medical Services Office is designated as the administering office for the Title XIX Program in the State of Florida; the Health Program Office has statutory responsibility for statewide supervision of the administration of health services programs; and the Social and Economic Services Program Office has responsibility for the administration of categorical assistance programs, including the Title IV-A program, and for the provision of social services under Title XX. Therefore, this agreement is being promulgated between the Department of Health and Rehabilitative Services (DHRS) Medical Services Office (Title XIX), the Social and Economic Services Program Office, and the Health Program Office (Title V) Maternal and Infant Care, Children and Youth, and Dental Care Projects in order to combine their efforts to better serve the citizens of Florida; therefore, the three offices agree to the following terms:

- I. The Health Program Office will supervise the administration and coordination of activities in the Maternal and Infant Care (MIC), Children and Youth (C&Y), and Dental Projects necessary to assure:
  - A. The provision of medical services to Medicaid eligible individuals on a confidential basis, and performance of necessary referral and for follow-up services provided under the Florida Medicaid State Plan.
  - B. The provision of referral procedures to the appropriate local DHRS Office or Social Security Office for individuals who might be eligible for Medicaid and for individuals requesting support services such as transportation.
  - C. That monies earned for services provided to Medicaid eligible individuals will be reapplied to the expense category of each project's budget.
- II. The Health Program Office will:
  - A. Promulgate procedural regulations, and policies, rules and other regulations to the appropriate project offices.

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- B. Provide to the Medical Services Office all project reports requested by the Department of Health, Education and Welfare that are related to Medicaid.
- C. Work with the Medical Services Office on problems, issues and/or policies preventing the carrying out of this agreement.

III. The Medical Services Office will:

- A. Assure that proper reimbursement according to established Medicaid reimbursement rates is made for each service provided to Medicaid eligible individuals that is provided for under the Florida Medicaid State Plan.
- B. Serve as the liaison between the Health Program Office and the Office of Contract Management (ASCM) regarding computer involvement in the operation of the projects.
- C. Assure that System Development Corporation, Integrated Services, Inc., (SDC) provide training, as needed to the projects' staff on billing procedures for Medicaid services provided.
- D. Work with the Health Program Office on problems, issues and/or policies preventing the carrying out of this agreement.

IV. The Social and Economic Services Program Office will:

- A. Assure that eligible individuals are informed of the availability of collateral social services such as transportation, and that such services are provided or arranged for when requested.
- B. Assure that the recipient eligibility file is accurate and up-to-date.
- C. Assure that eligibles have been issued a valid Medicaid I.D. card.

This agreement and the individual project addendums to this agreement, by and between the Health Program Office, the Social and Economic Services Program Office, and the Medical Services Office, is effective when signed and shall continue in full force and effect until otherwise revised in writing and signed by both parties, or cancelled by either party upon written notice of at least thirty (30) days prior to proposed termination date. This agreement is to be reviewed at least annually by all three offices.

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Signatures:

Walter B. Conwell  
Walter B. Conwell  
Program Administrator  
Medical Services

5-17-79  
Date

E. C. Prather  
E. C. Prather, M.D.  
Program Staff Director for  
Health Program Office

5/17/79  
Date

James Drake  
James Drake  
Acting Program Staff Director for  
Social and Economic Services  
Program Office

5/25/79  
Date

APPROVED:

Phyllis Roe  
Phyllis Roe  
Assistant Secretary  
for Operations

6/6/79  
Date

Abe Lavine  
Abe Lavine  
Assistant Secretary for  
Program Planning and Development

6/14/79  
Date

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ADDENDUM I  
MATERNITY AND INFANT CARE PROJECTS (MIC)

The Health Program Office will supervise the administration and coordination of activities in the MIC Projects necessary to assure that:

1. The health services as listed in 2. below are provided upon request to Medicaid eligible pregnant females and infants twelve (12) months of age and under who reside in the project geographic area, which includes the following counties: Dade, Broward, Palm Beach, Orange, Hamilton, Suwannee, Lafayette, Dixie, Baker, Clay, Bradford, Columbia, Alachua, Marion, Levy, Gilchrist and Union.
2. The following health services are reimbursable by Medicaid within the scope and limitations established for Medicaid:
  - A. Health Services to Women:
    1. Certain laboratory services
    2. Prescribed drugs
    3. Medical care for pregnancy
    4. Hospitalization for delivery services and complication of pregnancy
    5. Postpartum examination
    6. Family Planning
  - B. Health Services to Infants:
    1. One well-baby visit
    2. Certain laboratory services
    3. Hospitalization

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ADDENDUM II  
CHILDREN AND YOUTH PROJECTS (C&Y)

The Health Program Office will supervise the administration and coordination of activities in the C&Y Projects necessary to assure that:

1. The services as listed in 2. below are provided upon request to Medicaid eligible individuals:
  - A. Six (6) years of age and under when seen by the County Health Unit and who reside within the project's geographic boundaries which include: the central and southern portions of Dade County, specifically the county lines South and West; Biscayne Bay to the East; and Okeechobee Road, 36th Street, and 54th Street to the North;
  - B. From one (1) year through nineteen (19) years of age when seen by the University of Miami School of Medicine, Department of Pediatrics and who reside within a specified geographic boundary: 27th Avenue on the West, Biscayne Bay on the East, 36th Street on the North, and Miami River on the South.
2. The following services available are reimbursable by Medicaid within the scope and limitations established for Medicaid.
  - A. Screening Services, which include height, weight, head circumference, vision screening, hearing screening, dental screening, T.B. screening, and laboratory screening (Blood, Urine, stool, other).
  - B. One well-baby visit.
  - C. Sick care, including medication, diagnostic studies, and treatment.
  - D. Dental Services, including education, flouridation and early treatment.
  - E. Correction of Defects:
    1. Such defects as iron deficiency anemia, parasite infestation, and skin infections.
  - F. Hospitalization
  - G. Other services, including hearing clinics, allergy clinics, psychiatric services.

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ADDENDUM III  
DENTAL CARE PROJECTS

The Health Program Office will supervise the administration and coordination of activities in the Dental Care Projects necessary to assure that:

1. The services as listed in 2. below are provided upon request to Medicaid eligible individuals grades kindergarten through sixth (6th) who reside within the defined geographic area which includes: St. Johns County, Flager County, plus Crescent City and East Palatka in Putnam County.
2. The following services available are reimburseable by Medicaid within the scope and limitations established by Medicaid:
  - A. Diagnostic examination and x-rays
  - B. Oral Hygiene Instruction
  - C. Flouride Treatment
  - D. Treatment services, including cleaning; temporary, amalgam, and composite restorations; pulpomies; extractions
  - E. After care (6 month recall)

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STATE OF FLORIDA  
AMENDMENT TO THE AGREEMENT

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BETWEEN

THE SOCIAL AND ECONOMIC SERVICES PROGRAM OFFICE

and

THE HEALTH PROGRAM OFFICE

INCORPORATING

CHILDREN'S MEDICAL SERVICES PROGRAM OFFICE

As a provider of Screening Services

Under the

EARLY, PERIODIC SCREENING, DIAGNOSIS AND TREATMENT PROGRAM

Effective February 1, 1977, Children's Medical Services will participate as a provider of EPSDT services, with the Social and Economic Services Program Office serving as the administrator of the program. CMS participation as a provider of screening is considered appropriate for reasons which include the following: 1) to prevent duplication of screening services, (it is estimated that 25% of CMS clients are Medicaid eligible), and 2) to prevent delay or denial of service to those eligible. Therefore, CMS, SES, and HPO in order to better serve the citizens of Florida, agree, initially in a pilot project to coordinate their efforts and agree to the following terms:

1. Children's Medical Services Program Office will supervise the coordination of activities in the District CMS Offices necessary to:
  - a. Provide initial and periodic screening services for CMS eligible recipients 20 years of age and under.
  - b. Provide initially the County Health Department with a listing of Medicaid eligibles CMS is serving from that respective county; after the initial listing, CMS will notify the CHD of any new Medicaid clients on a periodic